



STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

General Instructions
Water Quality Trading Credit Renewal / Monitoring Report
(WPADform_5003)

LAC 33:IX. Chapter 26¹ requires periodic monitoring and reporting on a water quality trading (WQT) credit-generating project/activity to verify credit generation/water quality improvements. Credit life information, including date of credit certification and how long credits remain valid, is determined during the WQT credit application process. Credits may be generated as long as pollution controls or practices are maintained. The credit renewal process is for the purpose of evaluating if a project is functioning as expected.

Any information submitted to the LDEQ may become public record pursuant to ACT 256 of the 2019 Regular Legislative Session². Additional resources for WQT can be found at <https://www.deq.louisiana.gov/page/water-quality-trading>. If you have any questions concerning WQT, submit inquiries at wq.trading@la.gov.

General

- The form may be printed and completed before scanning and submitted via email.
- Do not write information in the margins of this form.
- Do not alter the formatting of the items in this application or alter the form in any way.
- If certain questions or fields in the application are not applicable, indicate "none" or "not applicable" (N/A), do not leave blank.
- The applicant should submit all known information at the time of submittal. LDEQ may not be able to complete the credit renewal process with insufficient or indefinite information.
- Any water testing performed in support of pollutant reduction estimates must be done by an LDEQ-accredited laboratory³.
- Any written certification granted by LDEQ does not relieve the applicant from complying with any other local, parish, state, and/or federal requirements.

Entity Information

Name of Submittal Entity – Enter the name by which the entity is commonly known.

Mailing Address – Enter the address of the entity by which correspondence can be sent.

Contact Person – Enter the name of the primary contact for technical questions pertaining to the application.

Phone Number and Email Address – Enter contact information for the primary contact for technical questions pertaining to the application.

Facility Information (if applicable)

Name of Company/Facility – Enter the name from the permit documents.

¹ See LAC 33:IX. Chapter 26, available at <https://www.deq.louisiana.gov/resources/category/regulations-lac-title-33>.

² See Louisiana State Legislature, available at <http://www.legis.la.gov/Legis/LawSearch.aspx>.

³ See LAC 33:I.Subpart 3, Laboratory Accreditation, available at <https://www.deq.louisiana.gov/resources/category/regulations-lactitle-33>.

LPDES Permit Number – Enter the currently effective permit number for the facility, if an existing facility; or enter ‘new’ if it is a new, proposed facility.

Date Permit Issued – Enter the date of issuance for current permit.

Agency Interest (AI) Number – The AI number is a unique identifier assigned to each facility by LDEQ. Existing facilities in the state have AI numbers assigned to them. New entities will be assigned an AI number after LDEQ receives the application.

Project Information

LDEQ Application Number, Credit Certification Date, Credit Expiration Date, and Credits Issued – Enter the information as found in LDEQ issued credit certification letter.

Credit Status – Enter the current status (e.g. amount available and/or amount sold) for all certified credits.

Checklist of Required Application Attachments

Check the boxes provided to indicate that all the required information has been included with the application. If not included, the application will not be considered technically complete.

Project Monitoring Report – See Project Monitoring Report Template

Data files and/or model inputs used for pollution reduction quantification method – Should include all supporting data collected, tools used, quantification methods, and results with enough detail that all calculations can be verified.

Pictures of project implementation status – Should include before and after pictures of project/activity site implementation.

NOTE: LDEQ will establish the amount of credits available for the project and apply an uncertainty ratio to compensate for scientific uncertainty, including potential inaccuracies in estimation methods, and/or variability in project performance.

Submittal Certification

Name, Title, and Signature of Responsible Official* – Read the certification statement. The Responsible Official will print name, include title as related to the entity, add signature, and date the application.

*The definition of ‘Responsible Official’⁴ is:

- A. for a corporation—a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative of such person if the representative is responsible for the overall operation of one or more manufacturing, production, or operating facilities;
- B. for a partnership or sole proprietorship: a general partner or the proprietor, respectively; or
- C. for a municipality, state, federal, or other public agency: either a principal executive officer or ranking elected official.

Submit form and all attachments online at wq.trading@la.gov. NOTE: Upon receipt and subsequent review by LDEQ, you may be requested to furnish additional information in order for LDEQ to complete the credit renewal process.



STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

Water Quality Trading Credit Renewal / Monitoring Report

Entity Information			
Name of Submittal Entity:			
Mailing Address:			
Contact Person:			
Phone Number:		Email Address:	
Facility Information (if applicable)	Name of Company/Facility:		
	LPDES Permit Number:	Date Permit Issued:	Agency Interest Number:
Project Information	LDEQ Application Number:	Credit Certification Date:	Credit Expiration Date:
	Credits Issued:		Credit Status:
Checklist of Required Project Renewal / Annual Report Attachments			
<input type="checkbox"/> Project Monitoring Report <input type="checkbox"/> Data files and/or model inputs used for pollutant reduction quantification method <input type="checkbox"/> Pictures of project implementation status			
Submittal Certification			
<p>I certify that I have personally examined and am familiar with the information submitted herein; and based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate and complete. I further certify that I am authorized to bind the party on behalf of which I am signing to the terms of this document. I further certify that the project specified in the application document is not mandated nor required by any enforcement action, order, or consent decree for water quality violations or exceedances, nor is the project constructed as a supplemental environmental project, mitigation, offset, or in lieu of any fine or penalty.</p>			
Name of Responsible Official		Title	
Signature of Responsible Official		Date	
<small>* ATTENTION: Any information submitted to the LDEQ may become public record pursuant to ACT 256 of the 2019 Regular Legislative Session.</small>			

Submit form and all attachments online at wq.trading@la.gov.

Water Quality Trading Project Monitoring Report Template

A Project Monitoring Report document is required as part of the credit renewal/monitoring report submittal for LDEQ review. Monitoring reports are submitted on an annual basis. Overall monitoring design may include quantitative data collection and analysis (e.g., water quality samples) as well as qualitative data collection and analysis (e.g., observations and photo points). This document should describe the current implementation status, the site-specific monitoring strategy, and any management changes to the project subsequent to the original credit certification. The report must include the following information:

Credit Status

1. Provide additional details on the status of current certified credits including specific amount and dates of any credits purchased, purchasing entity, and intended purpose.
2. If credits were generated/purchased for inclusion in a Water Quality Trading Plan, note date submitted to LDEQ and status of that submittal, if known.

Project Updates

1. Provide a description of the current project site condition as compared to initial implementation. Note changes, if any (e.g., flood/storm damages, adjacent land development, etc.) and any remediation actions taken.
2. Provide any directly adjacent stream/water body sampling data, if available.
3. Provide a description of credit quantification method updates, if any, and estimated renewal pollutant reductions.

Management

1. Provide a description of the site-specific monitoring strategy.
2. Provide a description of any activities on/adjacent to the project site (e.g. construction, control of invasive species, fertilization or irrigation regimes, etc.).
3. Provide the names, roles/responsibilities, and contact information for all current entities involved in the ongoing management of the project site.

Signatures

All parties who have designated roles or responsibilities should review and sign the Project Monitoring Report to signify their agreement to the documented scope of work.