

Office of Management & Finance
Five Year Strategic Plan
July 1, 2014 – June 30, 2019

Agency Number: 13-855
Program: Support Services Program
Program Authorization: La. R.S. 36:8; R.S. 36:231-239; R.S. 39:1543-1544; R.S. 39:1472; R.S. 30:2001 et. seq.

Mission:

The mission of the Support Services Program is to provide effective and efficient support and resources to all the Department of Environmental Quality (DEQ) Offices and external customers necessary to carry out the mission of the department.

Goal:

The goal of the Support Services Program is to administer and provide effective and efficient support and resources to all DEQ Offices and external customers.

Objective 1:

The Support Services Program, through the financial and administrative services activity, will facilitate the financial and administrative means for the departmental programs to achieve their mandated objectives by providing 100% of the required and necessary business services July 1, 2014 through June 30, 2019.

Strategies:

- 1.1 Provide assistance to Divisions with financial support services including budgeting, accounts receivable, accounts payable, and grant reporting.
- 1.2 Maximize grant funding and improve the quality of DEQ contracts.
- 1.3 Monitor and promote cost effectiveness of programs and streamlining of activities.
- 1.4 Provide financial assistance in support of municipal wastewater treatment and through the processing of loan applications and making loans for construction or new or upgraded facilities.

Performance Indicator:

Outcome: Percentage of completed business transactions.