

# ADMINISTRATIVE COMPLETENESS CHECKLIST

**WASTE TIRE PERMIT APPLICATION (INITIAL, RENEWAL, OR MODIFICATION)**

Indicate

Page#(s) Found

The following items must be included to be deemed administratively complete.

To facilitate timely review and avoid the necessity for requests of additional information, please complete and include this checklist with application request.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Application review fee

*LAC 33:VII.10535.A.4 (Initial or renewal applications)*

*LAC 33:VII.10535.A.5 (Modification applications)*

<https://www.deq.louisiana.gov/assets/docs/Legal_Affairs/ERC/33v07SW.docx>

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Proof of Publication of intent to submit application (initial and renewal applications only-must be within 45 days of submission) in both the official state journal and a major local newspaper of general circulation.

*LAC 33:VII.10513.A.1-3*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Six copies of the application submitted

*LAC 33:VII.10513.B.1*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completed 1701 addendum

*LAC 33:I.1701*

<http://deq.louisiana.gov/assets/docs/Forms/PDF-1701-Addendum-06.pdf>

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Proof of registration with the Secretary of State (if needed for 1701 addendum)

*LAC 33:I.1701*

<http://www.sos.la.gov/Pages/default.aspx>

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Waste tire application including original signature

*LAC 33:VII.10517.A*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Environmental Assessment Statement – Responses to “I.T. questions”**

*LAC 33:VII.10517.A.22*

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| **For DEQ Internal Use Only:** |
| **Written Notification to Parish Governing Authority(LAC 33:VII.10513C.1)** | **Date completed:** |
| **Refer to PPG application upon receipt (public hearing)( LAC 33:VII.10513.C.2)** | **Date completed:** |