



ADMINISTRATIVE COMPLETENESS CHECKLIST SOLID WASTE PERMIT APPLICATION (INITIAL OR RENEWAL)

Indicate location by page number(s)	The following items must be included to be deemed administratively complete. To facilitate timely review and avoid the necessity of requests for additional information, please complete and include this checklist with the application.
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_____ **Five paper copies of the application submitted (If the facility is located in Calcasieu Parish, submit six (6) copies; if the facility is located in two parishes, submit seven (7) copies.)**

LAC 33:VII.513.C.2.a

_____ **Application form(s) - check all Types that apply**

LAC 33:VII.513.C.2.a

- I / II landfill III C&D/woodwaste landfill I / II surface impoundment
 I-A / II-A processing III separation and woodwaste processing III composting

<http://deq.louisiana.gov/resources/category/solid-waste?v=1900&keyword=application>

_____ **Proof of Publication of intent to submit application (must be within 45 days of submission of application) in both the official state journal and a major local newspaper of general circulation.**

LAC 33:VII.513.B.7 (see Attachment 1 of the application form)

_____ **Application review fee**

- For Type I, I-A, II, and II-A facilities, see LAC 33:VII.1501.A for the current fee amount OR
 For Type III facilities, see LAC 33:VII.1501.B for the current fee amount

_____ **Information required by LAC 33:I.1701**

LAC 33:I.1701.C (see Section 6.A of the application form)

LAC 33:I.1701.D.1 (see Section 6.C and Attachment 4 of the application form)

LAC 33:I.1701.D.2 (see Section 6.B of the application form)

<http://www.sos.la.gov/Pages/default.aspx>

_____ **Proof of FAA and airport notification (Only applicable to applications for Type II landfills and/or facilities that dispose of putrescible waste. Not applicable to applications for Type III facilities.)**

LAC 33:VII.709.A.4 (see Sections 11.B and/or 11.C of the application form. If "yes" is checked for either response, then see Attachment 6 of the application form for both of the following):

- Proof of notification sent to the Federal Aviation Administration
 Proof of notification sent to the affected airport

_____ **Documentation on impact of traffic flow and area roadways (Only applicable to facilities receiving waste generated offsite.)**

LAC 33:VII.709.A.3 for Type I/II, LAC 33:VII.717.A.3 for Type I-A/II-A, LAC 33:VII.719.A.5 for Type III (see Attachment 8 of the application form)

_____ **Documentation on environmentally sensitive areas**

LAC 33:VII.709.A.7 for Type I/II, LAC 33:VII.717.A.7 for Type I-A/II-A, LAC 33:VII.719.A.4 for Type III (see Attachment 11 of the application form)

- U. S. Army Corps of Engineers
- Louisiana Dept. of Wildlife and Fisheries OR U. S. Fish and Wildlife Service
- Louisiana Dept. of Culture, Recreation, and Tourism - Office of Cultural Development
- Louisiana Dept. of Culture, Recreation, and Tourism - Office of State Parks

_____ **Proof of emergency response plan approval from the Louisiana State Fire Marshal**
LAC 33:VII.513.B.3-5 (see Attachment 20 of the application form)

_____ **Environmental impact statement – Responses to “I.T. questions” (Initials and Renewals with Major Modifications only)**
LAC 33:VII.519.B.9 (see Attachment 57 of the application form)