



MONTHLY AND ANNUAL PERIODIC OPERATION AND MAINTENANCE WALKTHROUGH INSPECTION CHECKLIST

Louisiana Department of Environmental Quality
Underground Storage Tank Division

Facility Name:		Agency Interest No:	
Facility Address:			
UST System Description / List of Areas Checked (this section must be filled out)			
Spill Containment / Spill Buckets			
Number Inspected:		Describe spill containments with product type in space below, e.g. Regular, Premium, North Tank Regular, South Tank Compartment 1 Premium, Diesel, etc.	
Tank Top / STP Sumps/Areas			
Number Inspected:		Describe tank top/STP sumps/areas with product type below, e.g. Regular STP sump, Premium STP area, Diesel STP sump, Emergency Generator tank top sump, etc.	
Under-Dispenser Sumps/Areas			
Number Inspected:		Describe dispenser sumps/areas inspected below, e.g. Dispenser 1/2 sump, Dispenser 3/4 area, Regular UDC sump, Premium dispenser area, Diesel UDC sump, etc.	
Transition Sumps			
Number Inspected:		Describe transition sumps inspected below, e.g. Regular piping run sump, Diesel/B100 blend unit sump, etc.	
Tank Release Detection Type (Describe tank release detection type below, e.g. ATG, SIR, Interstitial Monitoring (manual or continuous, etc.))			
Piping Release Detection Type (Describe piping release detection type below, e.g. Annual Line Tightness Test, Monthly with ATG with PLLDs, Monthly with SIR, Monthly Interstitial Monitoring (manual or continuous, etc.))			

REQUIRED MONTHLY (EVERY 30 DAYS) (Enter either Pass, Fail, or N/A)						
Spill Prevention Equipment (If your UST system received deliveries at intervals greater than 30 days, you may check your spill prevention equipment prior to each delivery if delivery records are maintained)						
Date of Inspection						
Initials of Inspector						
Check all spill buckets for damage, cracks, or separation						
Check all spill buckets for liquid and debris. Remove all liquid and debris*						
Check for and remove obstructions from all fill pipes						
Check all fill caps to ensure they are secure on the fill pipes						
For double-walled spill prevention equipment with interstitial monitoring, check for leaks in the interstitial areas						
Release Detection Equipment						
Date of Inspection						
Initials of Inspector						
Check all release detection equipment to ensure that there are no alarms or unusual operating conditions						
Review and confirm release detection records are current						
REQUIRED ANNUALLY (EVERY 365 Days) (Enter either Pass, Fail, or N/A)						
Date of Inspection						
Initials of Inspector						
Containment Sumps Installed After 12/20/08 and Containment Sumps Used For Interstitial Monitoring						
Visually check all containment sumps for damage to sumps and to equipment within the sumps						
Visually check for leaks to the containment area						
Visually check for releases to the environment						
Remove liquid and debris from containment sumps*						
For double-walled containment sumps with interstitial monitoring, check for leaks in the interstitial areas						
Containment Sumps Installed Before 12/20/08 That Are Not Used For Interstitial Monitoring						
Visually check all containment sumps for damage to equipment within the sumps						
Visually check for releases in the containment sumps and to the environment						
Visually check for the presence of cathodic protection if the sumps contain water that is in contact with metal components that routinely contain product						
Remove any debris from containment sumps*						
Submersible Turbine Pump Areas and Under-Dispenser Areas That Do Not Have Containment Sumps						
Visually check for damage to equipment within the areas						
Visually check for releases to the environment						
Visually check for the presence of cathodic protection if any metal components that routinely contain product are in contact with soil, backfill, or water						
Remove any debris*						

