



Annual Hazardous Waste Report Workshop

LDEQ Staff

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- Who must file the hazardous waste report?
- What changes have been made to the hazardous waste report?
- What forms are required to be completed for the report?
- What kind of format for filling the report:
Electronic or paper submittal of report?

Who must file the hazardous waste report?

- A site that met the definition of a RCRA Large Quantity Generator (LQG) during 2018 **or/and**
- A site that **treated, stored, recycled or disposed** of RCRA hazardous wastes on-site or shipped hazardous waste off-site to a RCRA permitted treatment, storage, recycling and disposal facility or received hazardous wastes from off-site hazardous waste generators without storing the wastes before recycling during 2018

Definition of LQG

- Site that generates in any single calendar month ≥ 1000 kg of RCRA non-acute hazardous waste **OR**
- Site that generates in any single calendar month or accumulates at any time > 1 kg of RCRA acute hazardous waste **or**

Definition of LQG (Cont.)

- Site that generates in any single calendar month or accumulates at any time > 100 kg of residue or contaminated soil, waste, or other debris resulting from the cleanup of a spill, into or on any land or water, of any RCRA acute hazardous waste. **Acute hazardous waste is any hazardous waste with an EPA Hazardous Waste code starting with a “P” and F020, F021, F022, F023, F026, and F027. or**

Definition of LQG (Cont.)

- Site that generates amounts above the LQG threshold of either acute hazardous waste or residue or contaminated soil containing acute hazardous waste would become a LQG for the calendar month. In this case you need to complete a Hazardous Waste Report.

What changes have been made to the hazardous waste report?

There are **no reporting changes** for Louisiana 2018 reporting year. However, the Environmental Protection Agency (EPA) has updated the RCRA Subtitle C Reporting forms for hazardous waste reporting to include forms required by the New Generator Improvements Rule. The State of Louisiana has not adopted the hazardous waste generator improvements rule at this time. Sections 12-15 and 17 of the RCRA Subtitle C Site Identification Form and associated addendums are not applicable to Louisiana reporters at this time.

What kind of format for filling report

- Paper submittal or
- Electronic filling

Annual Hazardous Waste Reporting Forms

- **RCRA Subtitle C
Site Identification
Form (*SI FORM*)**


OMB# 2050-0024; Expires 05/31/2020

 United States Environmental Protection Agency RCRA SUBTITLE C SITE IDENTIFICATION FORM	
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1. Reason for Submittal (Select only one.)

<input type="checkbox"/>	Obtaining or updating an EPA ID number for an on-going regulated activity that will continue for a period of time. (Includes HSM activity)
<input checked="" type="checkbox"/>	Submitting as a component of the Hazardous Waste Report for 2018 (Reporting Year)
<input checked="" type="checkbox"/>	Site was a TSD facility and/or generator of > 1,000 kg of hazardous waste, > 1 kg of acute hazardous waste, or > 100 kg of acute hazardous waste spill cleanup in one or more months of the reporting year (or State equivalent LQG regulations)
<input type="checkbox"/>	Notifying that regulated activity is no longer occurring at this Site
<input type="checkbox"/>	Obtaining or updating an EPA ID number for conducting Electronic Manifest Broker activities
<input type="checkbox"/>	Submitting a new or revised Part A Form

2. Site EPA ID Number

 [Input field for Site EPA ID Number]

3. Site Name

 [Input field for Site Name]

4. Site Location Address

- Add Text
- Add Checkmark
- Place Initials
- Place Signature
- Send or Collect Signatures
- Work with Certificates

- Fill & Sign Tools
 - Add Text
 - Add Checkmark
 - Place Initials
 - Place Signature
- Send or Collect Signatures
- Work with Certificates

3. Site Name

[Text input field]

4. Site Location Address

Street Address			
City, Town, or Village		County	
State	Country	Zip Code	

5. Site Mailing Address

Same as Location Address

Street Address			
City, Town, or Village			
State	Country	Zip Code	

6. Site Land Type

Private
 County
 District
 Federal
 Tribal
 Municipal
 State
 Other

7. North American Industry Classification System (NAICS) Code(s) for the Site (at least 5-digit codes)



A. (Primary)		C.	
B.		D.	

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Highlight Existing Fields

- Fill & Sign Tools
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State		Country		Zip Code	
Email					
Phone		Ext		Fax	
Comments					

B. Name of Site's Legal Operator

Same as Location Address



Full Name		Became Operator (mm/dd/yyyy)	
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Operator Type

Private County District Federal Tribal Municipal State Other

Street Address	
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City, Town, or Village	
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State		Country		Zip Code	
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Email					
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Phone		Ext		Fax	
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Comments					
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EPA ID Number

OMB# 2050-0024; Expires 05/31/2020

10. Type of Regulated Waste Activity (at your site)

Mark "Yes" or "No" for all current activities (as of the date submitting the form); complete any additional boxes as instructed.

A. Hazardous Waste Activities

<input type="checkbox"/> Y <input type="checkbox"/> N	1. Generator of Hazardous Waste—If "Yes", mark only one of the following—a, b, c	
Check the box that reflects your current status.	<input type="checkbox"/> a. LQG	-Generates, in any calendar month (includes quantities imported by importer site) 1,000 kg/mo (2,200 lb/mo) or more of non-acute hazardous waste; or - Generates, in any calendar month, or accumulates at any time, more than 1 kg/mo (2.2 lb/mo) of acute hazardous waste; or - Generates, in any calendar month or accumulates at any time, more than 100 kg/mo (220 lb/mo) of acute hazardous spill cleanup material.
	<input type="checkbox"/> b. SQG	100 to 1,000 kg/mo (220-2,200 lb/mo) of non-acute hazardous waste and no more than 1 kg (2.2 lb) of acute hazardous waste and no more than 100 kg (220 lb) of any acute hazardous spill cleanup material.
	<input type="checkbox"/> c. VSQG	Less than or equal to 100 kg/mo (220 lb/mo) of non-acute hazardous waste.

If "Yes" above, indicate other generator activities in 2 and 3, as applicable.

<input type="checkbox"/> Y <input type="checkbox"/> N	2. Short-Term Generator (generates from a short-term or one-time event and not from on-going processes). If "Yes", provide an explanation in the Comments section.
<input type="checkbox"/> Y <input type="checkbox"/> N	3. Mixed Waste (hazardous and radioactive) Generator
<input type="checkbox"/> Y <input type="checkbox"/> N	4. Treater, Storer or Disposer of Hazardous Waste—Note: A hazardous waste Part B permit is required for these activities.
<input type="checkbox"/> Y <input type="checkbox"/> N	5. Receives Hazardous Waste from Off-site
<input type="checkbox"/> Y <input type="checkbox"/> N	6. Recycler of Hazardous Waste

<input type="checkbox"/>	a. Recycler who stores prior to recycling
<input type="checkbox"/>	b. Recycler who does not store prior to recycling

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<input type="checkbox"/> Y	<input type="checkbox"/> N	6. Recycler of Hazardous Waste
		<input type="checkbox"/> a. Recycler who stores prior to recycling
		<input type="checkbox"/> b. Recycler who does not store prior to recycling
<input type="checkbox"/> Y	<input type="checkbox"/> N	7. Exempt Boiler and/or Industrial Furnace—If “Yes”, mark all that apply.
		<input type="checkbox"/> a. Small Quantity On-site Burner Exemption
		<input type="checkbox"/> b. Smelting, Melting, and Refining Furnace Exemption

B. Waste Codes for Federally Regulated Hazardous Wastes. Please list the waste codes of the Federal hazardous wastes handled at your site. List them in the order they are presented in the regulations (e.g. D001, D003, F007, U112). Use an additional page if more spaces are needed.




						

C. Waste Codes for State Regulated (non-Federal) Hazardous Wastes. Please list the waste codes of the State hazardous wastes handled at your site. List them in the order they are presented in the regulations. Use an additional page if more spaces are needed.

Leave this section blank, Louisiana has no state specific hazardous waste codes.						

Tools **Fill & Sign** **Comment**

Fill & Sign Tools

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11. Additional Regulated Waste Activities (NOTE: Refer to your State regulations to determine if a separate permit is required.)

A. Other Waste Activities

<input type="checkbox"/> Y <input type="checkbox"/> N	1. Transporter of Hazardous Waste—If “Yes”, mark all that apply.
<input type="checkbox"/>	a. Transporter
<input type="checkbox"/>	b. Transfer Facility (at your site) State approval required prior to startup.
<input type="checkbox"/> Y <input type="checkbox"/> N	2. Underground Injection Control
<input type="checkbox"/> Y <input type="checkbox"/> N	3. United States Importer of Hazardous Waste
<input type="checkbox"/> Y <input type="checkbox"/> N	4. Recognized Trader—If “Yes”, mark all that apply.
<input type="checkbox"/>	a. Importer
<input type="checkbox"/>	b. Exporter
<input type="checkbox"/> Y <input type="checkbox"/> N	5. Importer/Exporter of Spent Lead-Acid Batteries (SLABs) under 40 CFR 266 Subpart G—If “Yes”, mark all that apply.
<input type="checkbox"/>	a. Importer
<input type="checkbox"/>	b. Exporter

B. Universal Waste Activities

<input type="checkbox"/> Y <input type="checkbox"/> N	1. Large Quantity Handler of Universal Waste (you accumulate 5,000 kg or more) - If “Yes” mark all that apply. Note: Refer to your State regulations to determine what is regulated.
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Fill & Sign Tools

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B. Universal Waste Activities

<input type="checkbox"/> Y <input type="checkbox"/> N	1. Large Quantity Handler of Universal Waste (you accumulate 5,000 kg or more) - If "Yes" mark all that apply. Note: Refer to your State regulations to determine what is regulated.	
	<input type="checkbox"/>	a. Batteries
	<input type="checkbox"/>	b. Pesticides
	<input type="checkbox"/>	c. Mercury containing equipment
	<input type="checkbox"/>	d. Lamps
	<input type="checkbox"/>	e. Other (specify) _____
	<input type="checkbox"/>	f. Other (specify) _____
	<input type="checkbox"/>	g. Other (specify) _____
<input type="checkbox"/> Y <input type="checkbox"/> N	2. Destination Facility for Universal Waste Note: A hazardous waste permit may be required for this activity.	

C. Used Oil Activities

<input type="checkbox"/> Y <input type="checkbox"/> N	1. Used Oil Transporter—If "Yes", mark all that apply.	
	<input type="checkbox"/>	a. Transporter
	<input type="checkbox"/>	b. Transfer Facility (at your site)
<input type="checkbox"/> Y <input type="checkbox"/> N	2. Used Oil Processor and/or Re-refiner—If "Yes", mark all that apply.	
	<input type="checkbox"/>	a. Processor
	<input type="checkbox"/>	b. Re-refiner ← State approval required prior to startup.
<input type="checkbox"/> Y <input type="checkbox"/> N	3. Off-Specification Used Oil Burner	
<input type="checkbox"/> Y <input type="checkbox"/> N	4. Used Oil Fuel Marketer—If "Yes", mark all that apply.	
	<input type="checkbox"/>	a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burner

15. Notification of LQG Site Closure for a Central Accumulation Area (CAA) (optional) OR Entire Facility (required)

<input type="checkbox"/> Y <input type="checkbox"/> N	LQG Site Closure of a Central Accumulation Area (CAA) or Entire Facility.
A. <input type="checkbox"/> Central Accumulation Area (CAA) <input type="checkbox"/> Entire Facility	This section is not applicable to Louisiana reporters at this time.
B. Expected closure date: _____ mm/dd/yyyy	
C. Requesting new closure date: _____ mm/dd/yyyy	
D. Date closed : _____ mm/dd/yyyy	
<input type="checkbox"/> 1. In compliance with the closure performance standards 40 CFR 262.17(a)(8)	
<input type="checkbox"/> 2. Not in compliance with the closure performance standards 40 CFR 262.17(a)(8)	

16. Notification of Hazardous Secondary Material (HSM) Activity

<input type="checkbox"/> Y <input type="checkbox"/> N	A. Are you notifying under 40 CFR 260.42 that you will begin managing, are managing, or will stop managing hazardous secondary material under 40 CFR 260.30, 40 CFR 261.4(a)(23), (24), or (27)? If "Yes", you must fill out the Addendum to the Site Identification Form for Managing Hazardous Secondary Material.
<input type="checkbox"/> Y <input type="checkbox"/> N	B. Are you notifying under 40 CFR 260.43(a)(4)(iii) that the product of your recycling process has levels of hazardous constituents that are not comparable to or unable to be compared to a legitimate product or intermediate but that the recycling is still legitimate? If "Yes", you may provide explanation in Comments section. You must also document that your recycling is still legitimate and maintain that documentation on site.

17. Electronic Manifest Broker

<input type="checkbox"/> Y <input type="checkbox"/> N	Are you notifying as a person, as defined in 40 CFR 260.10, electing to use the EPA electronic manifest system to obtain, complete, and transmit an electronic manifest under a contractual relationship with a hazardous waste generator?
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This section is not applicable to Louisiana reporters at this time.

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[Redacted form fields]

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19. Certification I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations. **Note: For the RCRA Hazardous Waste Part A permit Application, all owners and operators must sign (see 40 CFR 270.10(b) and 270.11).**

Signature of legal owner, operator or authorized representative	Date (mm/dd/yyyy)
Printed Name (First, Middle Initial Last)	Title
Email	

Signature of legal owner, operator or authorized representative	Date (mm/dd/yyyy)
Printed Name (First, Middle Initial Last)	Title
Email	

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EPA ID Number

[Grid of 12 empty input boxes for EPA ID Number]

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ADDENDUM TO THE SITE IDENTIFICATION FORM: NOTIFICATION OF HAZARDOUS SECONDARY MATERIAL ACTIVITY



ONLY fill out this form if:

- You are located in a State that allows you to manage excluded hazardous secondary material (HSM) under 40 CFR 261.2(30), 261.4(a)(23), (24), or (27) (or state equivalent; See <https://www.epa.gov/epawaste/hazard/dsw/statespf.htm> for a list of eligible states; AND
- You are or will be managing excluded HSM in compliance with 40 CFR 260.30, 261.4(a)(23), (24), or (27) (or state equivalent) or have stopped managing excluded HSM in compliance with the exclusion(s) and do not expect to manage any amount of excluded HSM under the exclusion(s) for at least one year. Do not include any information regarding your hazardous waste activities in this section. Note: If your facility was granted a solid waste variance under 40 CFR 260.30 prior to July 13, 2015, your management of HSM under 40 CFR 260.30 is grandfathered under the previous regulations and you are not required to notify for the HSM management activity excluded under 40 CFR 260.30.

1. Reason for Notification (Include dates where requested)

- Facility will begin managing excluded HSM as of [] (mm/dd/yyyy).
- Facility is still managing excluded HSM/re-notifying as required by March 1 of each even-numbered year.
- Facility has stopped managing excluded HSM as of [] (mm/dd/yyyy) and is notifying as required.

2. Description of Excluded HSM Activity. Please list the appropriate codes (see Code List section of the instructions) and quantities, in short tons, to describe your excluded HSM activity ONLY (do not include any information regarding your

Fill & Sign Tools

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Generation and Management Form (GM Form)

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EPA ID Number

OMB# 2050-0024; Expires 05/31/2020

United States Environmental Protection Agency
 HAZARDOUS WASTE REPORT **2018** (reporting cycle)



WASTE GENERATION AND MANAGEMENT (GM) FORM

1. Waste Characteristics

A. Waste Description						
B. EPA Hazardous Waste Code(s)						
C. State Hazardous Waste Code(s)						
D. Source Code			Management Method Code (Source Code G25 only)			
E. Form Code			F. Waste Minimization Code			
G. Quantity		UOM	Density	★	★	<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg

2. On-site Generation and Management of Hazardous Waste

<input type="checkbox"/> Y <input type="checkbox"/> N	Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? If yes, continue to On-site Process System 1.	
Process System 1	Management Method Code	Quantity
Process System 2	Management Method Code	Quantity

3. Off-site Shipment of Hazardous Waste

Fill & Sign Tools

- Add Text
- Add Checkmark
- Place Initials
- Place Signature
- Send or Collect Signatures
- Work with Certificates

Fill & Sign Tools

- Add Text
- Add Checkmark
- Place Initials
- Place Signature

- Send or Collect Signatures
- Work with Certificates

Process System 2	Management Method Code	Quantity
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3. Off-site Shipment of Hazardous Waste

<input type="checkbox"/> Y <input type="checkbox"/> N	A. Was any of this waste that was generated at this facility shipped off-site for treatment, disposal, or recycling? If yes, continue to Site 1.
---	--

Site 1

B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped

Site 2

B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped

Site 3

B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped

4. Comments

Waste Received From Off-Site FORM (WR Form)

This file includes fillable form fields. You can print the completed form and save it to your device or Acrobat.com. Highlight Existing Fields

EPA ID Number [Grid]

OMB# 2050-0024; Expires 05/31/2020

United States Environmental Protection Agency
 HAZARDOUS WASTE REPORT **2018** (reporting year)
 WASTE RECEIVED FROM OFF-SITE (WR) FORM



- ▼ Fill & Sign Tools
 - T Add Text
 - ✓ Add Checkmark
 - LM Place Initials
 - Place Signature
 - Send or Collect Signatures
 - Work with Certificates

1. Waste 1

A. Waste Description						
B. EPA Hazardous Waste Code(s)						
C. State Hazardous Waste Code(s)						
D. EPA ID Number			E. Form Code		F. Management Code	
G. Quantity		UOM	Density		<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg	

2. Waste 2

A. Waste Description:						
B. EPA Hazardous Waste Code(s)						
C. State Hazardous Waste Code(s)						
D. EPA ID Number			E. Form Code		F. Management Code	
G. Quantity		UOM	Density		<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg	

Off-Site Identification Form (OI Form)


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Highlight Existing Fields

- Fill & Sign Tools
 - Add Text
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EPA ID Number [input field]

← DMB# 2050-0024; Expires 05/31/2020

<p>United States Environmental Protection Agency</p> <p>HAZARDOUS WASTE REPORT</p> <p>→ OFF-SITE IDENTIFICATION (OI) FORM</p>	
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1. Site 1

A. EPA ID Number of Off-site Installation or Transporter		
B. Name of Off-site Installation or Transporter		
C. Handler Type (mark all that apply) <input type="checkbox"/> Generator <input type="checkbox"/> Transporter <input type="checkbox"/> Receiving Facility		
D. Address of Off-site Installation		
Street Address		
City, Town, or Village		
State	Zip Code	Country

2. Site 2

A. EPA ID Number of Off-site Installation or Transporter		
B. Name of Off-site Installation or Transporter		
C. Handler Type (mark all that apply) <input type="checkbox"/> Generator <input type="checkbox"/> Transporter <input type="checkbox"/> Receiving Facility		
D. Address of Off-site Installation		
Street Address		



**The Louisiana
Department of
Environmental Quality
(LDEQ) web site is
located at
<http://deq.louisiana.gov/>**



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EPA Approves Louisiana Regional Haze Plan

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HELPFUL LINKS

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- LELAP Accredited Laboratories
- ERIC
- Acronym Directory
- Make A Map
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CONTACT INFO

602 North Fifth Street
Baton Rouge, LA 70802

PHONE: 1-866-896-LDEQ

ABOUT THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY

The agency has regional offices located across the state with headquarters in the Galvez Building, 602 North Fifth Street. The Galvez Building is part of Capitol Park, a collection of new facilities in the heart of downtown Baton



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ABOUT THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY

The agency has regional offices located across the state with headquarters in the Galvez Building, 602 North Fifth Street. The Galvez Building is part of Capitol Park, a collection of new facilities in the heart of downtown Baton Rouge. The building is named for Spaniard Bernardo de Galvez, one of Louisiana's most colorful governors, who drove the British from Baton

CONTACT INFO

602 North Fifth Street
Baton Rouge, LA 70802

PHONE: 1-866-896-LDEQ

[PROPOSE A BEP](#)





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Notifications and Accreditations

This section of DEQ handles the following areas of notifications and accreditations

Asbestos

Hazardous Waste

Solid Waste

Lead

LELAP Accreditations

Contact Info

602 North Fifth Street Baton Rouge, LA 70802

Reporting

Annual Hazardous Waste Reporting

All RCRA Large Quantity Generators (>1000 Kg / Mo) and permitted Treater, Storer, or Disposer (TSD) facilities must complete the 2018 Annual Hazardous Waste Report according to LAC 33:V. *Small Quantity Generators and Conditionally Exempt Small Quantity Generators are not required to file the Annual Hazardous Waste Report in accordance with LAC 33:V Chapters 1, 11, 15, 17-21, 23-29, and 31-33, 35, 37.*

*The Annual Hazardous Waste Report must be received by the **March 1, 2019** reporting deadline.*

→ The [EPA Hazardous Waste Report Instructions and Forms Booklet](#) provides information on completing your 2018 Hazardous Waste Report. Paper reporting forms may be found at the end of the instruction booklet. We do encourage the use of the [Easitrak](#) software to complete and submit your 2018 Annual Hazardous Waste Report. The State of Louisiana has not adopted the hazardous waste generator improvements rule at this time, however, → the [EPA Instructions and Forms Booklet](#) includes forms to be completed by states that have adopted the rule. Sections 12-15 and 17 of the RCRA Subtitle C Site Identification Form do not apply to Louisiana reporters at this time.

HW Reporting Workshops

The [Workshop Schedule](#) lists the dates and times that the workshops will be held. The 2018 Annual Hazardous Waste Report must be received by LDEQ by **March 1, 2019**. The link to the Biennial Reportable & Non-Reportable Waste reference document is as follows: [EPA Reporting](#). Workshops provide an excellent opportunity for representatives from LDEQ to address any questions or concerns that you may have regarding completion of the Annual Hazardous Waste Reports. Topics discussed at the workshop will include the reporting forms and use of the electronic reporting software.

→ The [Workshop presentation](#) may be of assistance in filling out your report. Please remember that the report encompasses all of your hazardous waste activity for 2018. Do not exclude any 2018 hazardous waste activities by submitting your report early. Your report should not be submitted until after January 1, 2019. The 2018 reporting year is a State reporting year. Reports should be submitted to Louisiana Department of Environmental Quality (LDEQ)

WEBSITE

- <https://deq.louisiana.gov/page//hazardous-waste>