

LOUISIANA

Emergency Debris Site (EDS) Request Form



Your request **cannot** be approved unless **all** of the requested information on this form is **supplied** and **accurate**. Email form to degdebrisrequest@la.gov or fax to 225-325-8236. Email questions to degdebrisrequest@la.gov or call 225-364-7901.

Type of EDS Request

New Renewal Amendment Revised (*any changes*) Existing Site Co-Located Site, specify

A. Applicant Name (*Governmental Agencies only*)

B. Government Type

Parish Municipality State Federal Other, specify

C. Agency Interest (AI) Number (*if a new site request, LDEQ will provide, existing sites were assigned an AI previously*)

D. Responsible Official (*Government Official responsible for the site*)

Title

Mailing Address

City

Zip

Phone Number:

Email Address:

E. Debris Site Contact (*will receive all mail correspondence, must be government employee*)

Title

Mailing Address

City

Zip

Phone Number:

Email Address:

F. Physical Location a 911 address or (*DETAILED information about the site location identified by street number, by intersection of roads, or by mileage and direction from an intersection.*)

Is a Satellite site map (Google Earth) attached? YES Request will NOT be processed without map. **Map scale should be a size that is legible.** (<https://earth.google.com/web/>).

Address:

City/Zip Code:

Parish:

Note: The city name must be for the closest city in the same parish as the requested site. If the site does not have a 911 address, detailed directions must be provided from the nearest town/city and indicate specific street, road, highway, interstate, and/or location names. Indicate any landmarks and/or mile markers, if necessary. **Request will NOT be processed without this information.**

G. Site entrance GPS Coordinates (required) in decimal degrees

LAT:

LONG:

GPS Coordinates of where activities will occur (required)

LAT:

LONG:

H. Hours of Operation

Hours AM to PM

Days M-F or 7 DAYS/WK
or M T W T F S Su

Burning will only be allowed between the hours of 8 AM and 5 PM.

I. Requested Activities (check all potential activities)

Staging/ Segregation:	<input type="checkbox"/> C&D debris	<input type="checkbox"/> metals	<input type="checkbox"/> white goods	Composting:	<input type="checkbox"/> vegetative debris
	<input type="checkbox"/> woodwaste	<input type="checkbox"/> tires	<input type="checkbox"/> electronic waste		Chipping & Grinding:
Preparation:	<input type="checkbox"/> white goods	Burning:	<input type="checkbox"/> vegetative debris (open) <input type="checkbox"/> vegetative debris (air curtain destructor)		

*** THIS PORTION OF SECTION I CAN ONLY BE COMPLETED AFTER AN EMERGENCY HAS BEEN DECLARED. ***

Other Requested Activities (Include debris types and associated activities)

***Note: Pre-approvals are limited to the debris types and activities listed above. Other debris types and activities will NOT be approved until after an emergency has been declared. This includes, but is not limited to, household hazardous waste, orphan drums, vessels, vehicles, or animal carcasses. If more debris types and activities are needed after an emergency has been declared, a new request must be filled out and submitted for approval. Contact the LDEQ prior to submitting "Other" requests.**

J. Co-Located Site Type (The request form cannot be processed without completing this information)	YES	NO	N/A
1. Is the site co-located with another pre-approved emergency debris site? If so, provide the following additional information as an attachment to this request;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. A copy of the other co-located applicant's EDS request form or date of submittal to LDEQ; Provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. List of activities approved/proposed by other co-located applicant; Provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A satellite map showing location of other co-located applicant including site coordinates and showing site buffers for the activities requested and showing the site ingress/egress; Provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. A satellite map showing location of the applicant's requested activities including site coordinates and showing site buffers for the activities requested and showing the site ingress/egress. Provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. If the site is a co-located site, is the location sufficient for both entities to operate all requested activities while maintaining all required buffers? If no, explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

K. General Site Questions (The request form cannot be processed without completing questions 1 – 5)	YES	NO	N/A
1. Was this site approved for use in a prior disaster? If yes, which disaster and when did the disaster occur?	<input type="checkbox"/>	<input type="checkbox"/>	
2. If this is a new EDS request, or If this is an amended request expanding the EDS area, or If this is an EDS with NO State Historic Preservation Office (SHPO) certification, or If this is an EDS with SHPO certification that is five (5) years or older? If the answer is YES to any of these, fill out a new SHPO site request form on page 4; if the answer is no, DO NOT fill out the SHPO certification form but attach a copy of the previous stamped SHPO certification. (A copy may be obtained from LDEQ's EDMS at http://edms.deq.louisiana.gov/app/doc/querydef.aspx.)	<input type="checkbox"/>	<input type="checkbox"/>	
3. If this is a renewal request, have the site and surrounding area conditions changed (<i>e.g.</i> , added development in the area) since the last prior use? If this is a new request, does the site and the surrounding area meet the Siting Criteria in Section L. If no, explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. (If requesting open burning and/or burning with an ACD)			
a. Is the site being requested by a municipality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the site being requested by a parish for a location in another parish?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. If the answer to <i>either is yes</i> , is the site within the applicant's jurisdictional limits? If the site is outside the jurisdictional limits, a parish burn approval must be submitted. The parish burn approval should be for the full time burning is expected (<i>e.g.</i> , disaster, pre-approval) and should specifically state the site location requested before a request for burning will be approved by the LDEQ.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. If the site is outside the jurisdictional limits , is a copy of the parish burn approval attached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is the site being requested after an emergency declaration or for a specified emergency , list the emergency name and FEMA # (<i>e.g.</i> , <i>Hurricane Laura FEMA #4559</i>) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

L. Siting Criteria (All questions must be answered and explained, as necessary.)	YES	NO
1. Are there nearby residences and/or businesses that will be inconvenienced or adversely affected by use of the site? If yes, explain.	<input type="checkbox"/>	<input type="checkbox"/>
2. Are there any nearby power lines, pipelines, pump stations or other safety issues? If yes, explain.	<input type="checkbox"/>	<input type="checkbox"/>
3. Are there any nearby ponds or rivers? If yes, explain.	<input type="checkbox"/>	<input type="checkbox"/>
4. Will white goods be staged on an impermeable area? (<i>e.g.</i> , concrete pad, tarps, etc.) If yes, explain.	<input type="checkbox"/>	<input type="checkbox"/>
5. Will large trucks be able to enter the site on the entrance drive? If no, explain.	<input type="checkbox"/>	<input type="checkbox"/>
6. Is a fire truck able to access all areas of the site? If no, explain.	<input type="checkbox"/>	<input type="checkbox"/>
7. Is the site large enough for all requested activities? If no, explain.	<input type="checkbox"/>	<input type="checkbox"/>
8. Is there anything at the site that may affect the proposed activities? If yes, explain.	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the site located outside of the 100-year floodplain and wetlands? (The floodplain map used shall be an original Flood Insurance Rate Map prepared by FEMA or from http://maps.lsuagcenter.com/floodmaps/ , and the wetlands map shall be a National Wetlands Inventory map (https://www.fws.gov/wetlands/) or from https://fwsprimary.wim.usgs.gov/wetlands/apps/wetlands-mapper/ that depicts the limits and elevations of any 100-year floodplain or wetland on or adjacent to the proposed site.) If no, explain.	<input type="checkbox"/>	<input type="checkbox"/>

	YES	NO	N/A
10. For staging and processing/chipping & grinding of vegetative debris:			
a. Is the location where the activities will occur at least 500 feet from nearest residences, businesses, schools, hospitals, clinics and roads?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Will the staging and processing/chipping & grinding area be at least 200 feet from the property boundary and on-site structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Will staging and processing/chipping & grinding area be at least 250 feet from the nearest state waterbody (e.g., lakes, rivers, creeks, streams)? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Will the staging and chipping & grinding of vegetative debris be at least 100 feet from the burning activities? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is the location where the staging of vegetative debris, chip or mulch piles, woodwaste, metals, tires, electronic waste or composting activities will occur at least 100 feet from property boundaries and on-site structures? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is the location where the processing/chipping & grinding activities will occur at least 100 feet from potable water? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. For open burning of vegetative debris:			
a. Is the location where the burning activities will occur at least 1,000 feet from residences, businesses, schools, hospitals, clinics, and roadways (e.g. highways, streets, Interstates, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the location where the burning activities will occur at least 100 feet from any nearby brush and tree line or other requested debris activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is the location where the burning activities will occur at least 100 feet from the <u>chipping & grinding</u> activities and the <u>staging of C & D debris</u> ? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. If ash is to be land applied at the site, is the location vegetated and at least 25 feet from surface waters or drainage ditches and if the site is not vegetated , is it at least 50 feet from surface waters or drainage ditches? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. For burning of vegetative debris with an Air Curtain Destructor (ACD):			
a. Is the location where the burning activities will occur at least 1,000 feet from residences, businesses, schools, hospitals, clinics, and roadways (e.g. highways, streets, Interstates, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the location where the burning activities will occur at least 100 feet from any nearby brush and tree line?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. If ash is to be land applied at the site, is the location vegetated and at least 25 feet from surface waters and drainage ditches and if the site is not vegetated , at least 50 feet from surface waters or drainage ditches? If no , explain.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is the location where open burning of vegetative debris and/or staging with preparations of white goods will occur at least 10,000 feet from the nearest airport? If no , provide airport name and distance from airport.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the location where ALL the activities will occur at least 100 feet from nearby surface waters (ponds, ditches, etc.)? If no , provide the name of the nearest surface water, if it is named.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

M. <u>Site Operator</u>	Company Name:	Company Address:
	Site Contact Person:	
	Telephone Number:	Email Address:

N. <u>Site Owner</u>	Name:	Address:
	Telephone Number:	Email Address:

O. Certification of Responsible Official

I certify that I have personally examined and that I am familiar with the information submitted in this request. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information.

I certify that the site as described in this request meets the applicable requirements and will comply with the following: 1) the Comprehensive Plan for Disaster Clean-up and Debris Management; 2) the effective Declarations of Emergency and Administrative Order; and 3) the subsequent Authorization for the Pre-Approved Emergency Debris Site.

I understand that I am responsible for notifying First Responders (911 Center, Fire & Rescue, Law Enforcement, and EMS) of the site entrance location and activities at this site.

SIGNATURE (Responsible Official)

PRINT

DATE

LSHPO Site Request Form

If this is a **new** EDS request, **amended** request expanding the EDS area, an EDS **with no** State Historic Preservation Office (SHPO) review, or an EDS **with a previous** SHPO review that is **five (5) years or older**, **fill out the form below** and return it to LDEQ with the EDS form. LDEQ will submit the form to SHPO. Once reviewed, SHPO will return the stamped form to the applicant. **DO NOT** fill out this SHPO Request Form if recently reviewed and stamped. Attach a copy of the most recent SHPO reviewed and **stamped** Form. (A copy may be obtained from SHPO or LDEQ's EDMS at <http://edms.deq.louisiana.gov/app/doc/querydef.aspx>.)

Requirements for Debris Activities Involving Ground Disturbance

Requesting Registration as a (*what type of site*): **(check all that apply)**

Staging Site Chipping & Grinding Site Composting Site Burn Site Ash to be Land Applied at Site

If the creation or use of this emergency debris site will include ground disturbance, including the creation of temporary access roads, land applying of ash, etc. or will impact structures over 45 years old, the applicant must coordinate with, and receive comments from, the Louisiana Office of Cultural Development, State Historic Preservation Office (SHPO), prior to the start of any ground disturbance. **Individual certifications are required for each emergency debris site. Attach a map, in addition to this form, preferably a copy of a USGS 7.5 minute series quadrangle map with the project site location clearly identified.**

*****PLEASE NOTE THAT THE APPLICANT IS RESPONSIBLE FOR CONSULTING WITH THE APPROPRIATE NATIVE AMERICAN TRIBE(S).*****

Applicant (Governmental Agencies)	Name:		Address:		
	City:		Zip:	Parish:	
	Telephone Number:		Fax Number:	Email Address:	
Location of Emergency Site (complete one row)	Township:		Range:	Section:	Quarter-section(s):
	Latitude (decimal degree):			Longitude (decimal degree):	
	UTM Northing:			UTM Easting:	
Site Owner	Name:		Address:		
	Telephone Number:		Email Address:		

Is a **NEW** road needed to access the requested site? Yes No If yes, show road on map and provide the following information:
 Road length and width: _____ and Latitude: _____ and Longitude: _____ or UTM Northing: _____ and Easting: _____

Discovery Clause: In the event that archaeological deposits (soils, features, artifacts, other remnants of human activity) are uncovered in urban or rural areas, or if archaeological deposits are found in tree root balls during removal, the project shall be halted and the applicant shall stop all work immediately in the vicinity of the discovery and take reasonable measures to avoid or minimize harm to the finds. The applicant will inform the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) immediately at 225-925-7500 and SHPO at 225-342-8170, and will secure all archaeological findings and restrict access to the area. GOHSEP and SHPO will be responsible for notifying the appropriate Native American Tribes if the site is determined to be Native American. Work may not resume until the Applicant is notified by the Division of Archaeology.

In the event that human remains or an unmarked burial site are encountered, under the terms of the Louisiana Unmarked Human Burial Sites Preservation Act (R.S. Statute 8:671), the applicant will immediately stop all work, secure all artifacts and remains, restrict access to the area, and notify GOHSEP, SHPO, and local law enforcement. GOHSEP and SHPO will consult with the appropriate Native American Tribes if the remains are determined to be Native American. No artifacts or human remains will be removed from the site until all parties have consulted to determine the proper course of action. Work may not resume until the Applicant is notified by the Division of Archaeology.

I certify that (Applicant) _____ is an authorized representative for the site and will comply with all the above conditions.

Signature of Responsible Official/Representative **Print** **Date**

Contact Information: Louisiana Office of Cultural Development State Historic Preservation Office ATTN: Section 106 Reviewer P.O. Box 44247 Baton Rouge, Louisiana 70804-4242 Telephone: (225) 342-8170 email: section106@crt.la.gov	Louisiana State Historic Preservation Office Use ONLY I certify that the above referenced site: <input type="checkbox"/> will have no effect on known historic properties. <input type="checkbox"/> will have no adverse effect on known historic properties. <input type="checkbox"/> could have an impact to a historic property; further consultation with SHPO is necessary. _____ SHPO Official Date
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