



## **Radioactive Material License Guide**

### **Mobile Service**

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#### ***ITEMS FOR LICENSED FACILITIES TO ADDRESS WHEN ADDING MOBILE SERVICE COMPANIES***

This guide is to be used in conjunction with the applicable guide for type of services rendered.

Before you may use a mobile service company, your license must be amended to include the following:

1. Mobile van as a use location. Submit a map to include the mobile van in relation to the building, key the entrance to the building, parking lot, street, adjacent areas, etc.
2. Confirm that you will ensure that the authorized users listed in the license are aware of and will fulfill their responsibilities with respect to the added use location (mobile service van).
3. Confirm that you will be responsible for radiopharmaceutical ordering, receiving and disposing of radioactive material waste and that you will maintain records as in accordance with previously submitted procedures.
4. Confirm that you will be using your licensed dose calibrator or one provided by the mobile service company. If the mobile service company will supply the dose calibrator, confirm that you will maintain records of all dose calibrator tests and assure that the dose calibrator is working properly before proceeding with any patient procedures.
5. Confirm that you will follow all previously submitted procedures for dose calibration of radiopharmaceuticals and that records will be maintained.
6. Confirm that you will ensure that the mobile service companies staff receives any training and refresher training as you have committed to in your licensed procedures and that you will maintain records of the training.
7. Confirm that you will ensure that the use location (mobile van) is free of radioactive contamination before releasing the mobile van from the custody and that you will maintain records of surveys and wipe test.
8. Indicate the security of radioactive sources on the van if it is left unattended while under your control.
9. If you plan to administer radiopharmaceuticals on the van, describe in detail how you will receive, transport and dispose of radiopharmaceuticals that are administered on the van.