



**STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY**



General Instructions

**Solid Waste - Certification of Compliance
Form 7336 (version 9.0; revised 6/30/20)**

INTRODUCTION

The Louisiana Department of Environmental Quality’s (LDEQ’s) solid waste (SW) regulations (LAC 33:VII.525) require SW permittees (or “permit holders”) to submit an annual certification of compliance (CoC) for both operating facilities/units and facilities/units in post-closure. The submittal deadline is October 1st for the previous reporting period (i.e., July 1st to June 30th).

The CoC is a comprehensive report and includes information that is required by regulation in addition to the permit, including the industrial SW generator and disposal reporting. Sites with SW activities without a permit should not submit the CoC and must submit any required annual reports by their respective deadlines and using their respective forms located on Waste Permits Division’s webpage at LDEQ’s website (ldeq.org). These include: Industrial SW Generators (Form SW-FSD-1); On-Site Construction/Demolition Debris (C&D) Landfills exempt in accordance with LAC 33:VII.305.A.4 (Form SW-FSD-2); Beneficial Use Facilities (Form SW-FSD-5); Annual Recycling Report for Non-Processing Transfer Stations; and Annual Report for Waste Tire Processors.

COMPLETION OF FORM

One CoC form should be submitted for each permit. The CoC form must be completed whether the permitted SW facilities/units were operating, inactive and/or in post-closure at any time during the reporting period.

Item 5 of the CoC is a table identifying those permitted SW facility(ies)/unit(s) for which the CoC is being submitted. The permittee must include the following information for each SW unit in the table of Item 5: the name of each facility/unit, the applicable category(ies) (i.e., Type I, Type II, Type I-A, Type II-A and/or Type III), the classification (e.g., landfill, landfarm, surface impoundment), and the status of the unit (i.e., operating /inactive or post-closure).

CERTIFICATION STATEMENT

The Certification of Compliance must be signed by the responsible official (as defined in LAC 33:VII.115). Alternately, the CoC may be signed by a duly authorized representative if: 1) an authorization is made in writing by the permittee’s responsible official; 2) the duly authorized representative is either a named individual or any individual occupying a name position, that has responsibility for the overall operation of the permitted facility; and 3) written authorization is submitted to the Waste Permits Division.

ATTACHMENTS

Complete Item 14 (i.e., the attachment list/checklist) of the form and the necessary attachments as directed by the CoC. If one or more of the attachments is not required and not included in the CoC, subsequent attachments must still be labeled/numbered with the corresponding attachment name and number. If additional attachments are needed, fill in the description/title in the attachment list/checklist. Attachments to the CoC should be copied and included with the CoC when a permit contains multiple units of the same type (e.g., two landfills). Do NOT include attachments that are not required (i.e., checked “No”) with the CoC.

SUBMITTAL TO THE WASTE PERMITS DIVISION

Send the completed **original** and 2 copies of the form to the OES – Waste Permits Division:

U.S. MAIL		COURIER or HAND DELIVERY
OES – Waste Permits Division P.O. Box 4313 Baton Rouge, LA, 70821-4313	OR	OES – Waste Permits Division LDEQ’s Headquarters at the Galvez Building 602 North Fifth Street Baton Rouge, LA, 70802

NOTE: The original will be sent to LDEQ’s main filing system (i.e., EDMS); one copy will be reviewed by Waste Permits Division; one copy will be used by the Financial Services Division.

ADDITIONAL INFORMATION

For questions, contact Steven Forrester of the OES – Waste Permits Division at 225-219-3421 or steven.forrester@la.gov.

CAUTION

The certification of compliance form and instructions are being provided to facilitate proper submittal of information as required by, and specific to LAC 33:VII.525. This certification of compliance is separate from any and all other monitoring, reports, notifications, and/or submittals that are required by law, regulation, and/or permit(s). Submittal of the certification of compliance is required in addition to any and all other requirements required by law, regulation, and/or permit(s).