Louisiana Department of Environmental Quality Underground Storage Tank Division

Underground Storage Tank Registration and Technical Requirements Form (UST-REG)

Instructions:

Use ink, and print or type all items except where a signature is required. Forms completed in pencil will not be accepted. For first time submissions, all sections must be completed in its entirety. For subsequent submissions, all sections must be filled out except only sections 1-9 and the Tank Status Information and Substance Currently or Last Stored entries of section 10 are required when amending a previously submitted UST-REG form for a change of one of those sections. Registration forms lacking information will be returned. Copy and attach additional sheets as needed. A separate form must be completed for each facility/location containing underground storage tanks (USTs). For amended registrations, be sure to include the agency interest number and the tank identification number(s) previously assigned to registered tanks. For registration questions, contact either Amy Smith (225-219-3702) or Jennifer Bounds (225-219-3664).

Within thirty days of completing a renovation, repair, or upgrade, the UST-REG form must be completed, signed by the UST owner and the UST certified worker, and submitted to the department if any of the information on the previously submitted form has changed.

For new installations, once the UST installation is complete and prior to placing a regulated substance into the UST, the UST-REG form must be completed, signed by the UST owner and the UST certified worker, and submitted to the department. Upon receipt of a complete and accurate UST-REG form, along with appropriate fees, the UST Division will provide the owner with a current Certificate of Underground Storage Tank Registration (registration certificate).

A to-scale site diagram showing all tanks, product piping, vent piping, and dispenser locations of all UST systems installed or renovated must be submitted with the UST-REG form.

Certificate of Underground Storage Tank Registration (Registration Certificate)

Placing a regulated substance into a UST that has not been registered with LDEQ and does not have a current registration certificate is a violation of La. R.S. 2194.1 and LAC 33:XI.301.C.9-12. In the event that the owner wants to place a regulated substance into a UST prior to completing the installation, the UST-REG form, along with appropriate fees, must be submitted. The UST Division will register the UST and provide the owner with a current registration certificate in order to allow a regulated substance to be placed into the UST. After the installation is completed, the owner must submit an amended UST-REG form.

Your registration on file with LDEQ will not be valid until payment is received. A registration certificate will be issued for each facility after the current fees, any late payment fees, and all outstanding fees and late payment fees are paid. The current registration certificate must be kept on-site or at the nearest staffed facility, and should be posted in a conspicuous location so that persons filling the USTs can easily verify that the USTs are registered and the facility has a current registration certificate. LDEQ will send the UST owner an invoice annually for all annual fees for the State of Louisiana fiscal year (July 1 through June 30).

Annual Registration Fee and Amended Registrations for Ownership Change

All UST owners must pay an annual registration fee of \$60 per tank.

The fee for amending or modifying a registration form for change of ownership is \$60.

Annual Monitoring and Maintenance Fee

In addition to the annual registration fee listed above, owners of the following tanks must pay the listed fees:

- State and Federal agencies must pay a fee of \$174 per tank.
- Owners of USTs containing hazardous substances as defined in Section 103 of the UST regulations must pay a fee of \$726 per tank.
- Owners of USTs containing petroleum products not meeting the definition of a motor fuel must pay a fee of \$174 per

Motor Fuels Underground Storage Tank Trust Fund (MFUSTTF) Fees

In addition to the annual registration fee listed above, owners of USTs containing new or used oil must pay an annual fee of \$275. For each gallon of motor fuel purchased, other than new or used oil, a MFUSTTF fee of \$.008 per gallon is collected by the certified bulk dealer/distributor supplying the fuel.

UST-REG 1 Revised Date: February 24, 2021

STATE OF LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY UNDERGROUND STORAGE TANK DIVISION

UNI	DERGR	OUND S	TORAGE	TANK REG	SISTRATION AN	D TECHNIC	CAL REQU	JIREN	IENTS
RETURN COMPLETED FORM TO:	FINANCIA POST OF	FFICE OF MAN AL SERVICES FICE BOX 430 ROUGE, LA 70	3		FOR DEQ USE ONLY: CHECK NO: DATE RECORDED: CLERK INITIALS:		FEC	ERAL ID	NO: 72-0999270
			1. 1	ype of Notific	cation – Mark all th				
	Notification Amended	on prior to tar notification a	fter tank inst	n to allow productal	t equipment installed			k(s) at ex	isting facility*
 New piping to replace existing piping* New or replacement containment sumps New or replacement overfill prevention equipment Change in tank status (list in Section 10) Change of ownership (date): Amended (specify): Other (specify): New piping added to existing piping (added dispensers)* New or replacement spill prevention equipment New or change in release detection method Registering to close * Must attach a to-scale site diagram as required by LAC 33:XI.301.C.1.c 									
		_			Select the appropriate				
☐ Air Taxi (Aii☐ Industrial☐ Retail Selle☐ Other (Spe	r of Motor	Aircraft Ow Marina · Fuel (e.g., ga		Auto Dealership Residential tion)	Contractor Railroad Farm	Utilitie	al Military es eum Distribut	Truc	eral Non-Military king/Transport
			3. Type	of Owner - Sel	ect the appropriate ow	ner description.			
				ocal Government	☐ Commercial ☐ Private				
4. Ownership of Tanks						ion of Tank		_	
Owner Name (corporation, individual, public agency, or other entity)					/) Facility Name or C	ompany Site Ider	ntifier, as appl	icable	LDEQ AI #
Mailing Addres	SS				Street Address (fa	cility only, P.O. B	ox or Route N	o. not ac	ceptable)
City			State	Zip Code	City		State LA	Zip Co	ode
Telephone Nur	mber (XXX	-XXX-XXXX)	Facsimile (XXX-XXX-XXXX)	Parish		Telephone N	umber (>	(XX-XXX-XXXX)
e-Mail					Latitude (decimal degrees)				
					Longitude (decimal degrees)				
	6.	Billing Info	rmation		7. Co	ntact Person I	Responsible	e for Ta	nk(s)
Complete this to different na				e should be sent ion 4.	Name				
Company Nam	ie				Official Title				
Billing Address			Address	Address					
City			State	Zip Code	City	City State Zip Coo			
Billing Contact	Person		Telephone	Number	Telephone Numbe	er (XXX-XXX-XXXX	()		
e-Mail					e-Mail				
		8. Na	tive Amer	ican Lands – (Complete this section	on on <mark>ly if</mark> appl	icable.		
Name of Native American Tribe Tanks are located on land owned by a Native American Reservation or on other trust lands Tanks are owned by Native American Nation, Tribe or Individual Yes No								_	

UST-REG 2 Revised Date: February 24, 2021

	9. Financial Responsibility											
Required assurance that an owner can pay for a cleanup and compensate third parties, should a release occur. Select the method(s) showing how you have met the financial responsibility requirements for the amounts required by LAC 33:XI.1107. Check all that apply.												
	LA Motor Fuel UST Trust Fund Letter of Credit Insurance and Risk Retention Group Coverage											
Guarantee		Surety Bond		=	est of Self-Insu		crage					
		Standby Trust Fi	und	=	wed Method (s							
10. Description of Underground Storage Tank (UST) System												
Complete for each UST at this location. Mark each box that applies with an "X", unless a date or name is required.												
Copy and attach additional sheets as necessary.												
	(e.g. 1, 2, 3 for new installations; must											
	ank #s once assigned by DEQ; list ks 1A, 1B, 1C, Tank #A, Tank #B, etc.)											
	(If compartment tank, list each											
compartment size	in a separate column)											
	Tank is New/Currently in Use Date of Tank Installation											
Tank	Date Tank Installation Date Tank Placed In Service											
Status	Tank is Temporarily Out of Use											
Information	Date Taken Temporarily Out of Use											
	Date Returned Into Service											
Check if tank is sig	phon manifolded											
Check if manifold												
	is manifolded with)											
	rell (active or abandoned) within 50 feet?											
	nber of active wells nber of abandoned wells											
ii yes, specify fluif	Gasoline, no ethanol											
	Gasoline, containing ≤10% ethanol		\overline{H}									
	Gasoline, containing >10% ethanol	H	H		H	H						
	(specify amount of ethanol)				_							
	Diesel (Highway)											
	Diesel (Off Road)											
	Biodiesel, containing ≤20% biodiesel											
	Biodiesel, containing >20% biodiesel											
Substance	(specify amount of biodiesel)											
Currently or	Kerosene Heating Oil											
Last Stored	Used Oil		- H		-		H					
	New Oil (lube, cutting, motor,	ᅡ				H						
	engine, etc. oils) Specify]		J]						
	Other petroleum-based substances Specify											
	Hazardous Substance Specify											
	Other alternative fuel Specify											
Emergency genera					П							
	onstruction – Mark all that apply	<u> </u>										
Fiberglass Reinfo	rced Plastic (FRP)											
	with fiberglass or urethane coating,		П				П					
	T-100U, Permatank, Elutron, etc.)											
Double Walled o												
STI-P3 (Coated w	keted Tank (Total Containment, etc.)				-		\vdash					
Bare Steel or	Without Corrosion Protection											
Asphalt Coated	CP Not Required (CP Expert Determination)											

UST-REG 3 Revised Date: February 24, 2021

	1							
	Impressed Current (IC) system							
	Sacrificial Anodes							
	Interior Lining							
Cathodically	Lining and IC Installed Together							
Protected	Lining and IC Installed Separately							
Steel	Lining and Anodes Installed Together							
	Lining and Anodes Installed Separately							
	Date of Initial Tank CP Upgrade		_					
	Date of Subsequent Tank CP Upgrade							
Excavation Li	ner or Secondary Barrier							
Concrete	ner or secondary barrier		H	H	+ $+$			
Field Constru	ctod		H	 	+ $+$			
	cteu		ᅥ		 			
Unknown			<u> </u>	片	\vdash			<u> </u>
Other			Ш			Ш		
Specify								
	ial/Construction – Mark all that apply			T				
	per(s) that piping is associated with		_	<u> </u>				
Bare Steel			<u> </u>	ugspace				
Galvanized St	reel							
Copper								
Cathodically F	Protected (impressed current)							
	Protected (sacrificial anodes)							
	termined CP Not Required							
	inforced Plastic (FRP)		百					
	with Fiberglass Reinforced Plastic (FRP)		Ħ					Ħ
	ole Flexible Plastic		Ħ					<u> </u>
Double Walle			\exists	H	H			-
	f Secondary Containment or Barrier		<u> </u>		+ $+$			\vdash
	Airport Hydrant Piping		\vdash	<u> </u>	+ $+$			<u> </u>
Unknown	int riping		Η	<u> </u>	\vdash			
			<u> </u>					
Other			Ш			Ш		
Specify	D: : : :							
	Piping Installation/Renovation/Upgrade							
Date	de Medicalistates contr							
	ods – Mark all that apply		_					
	suction – no release detection required)				 			
-	safe suction – release detection required)		<u> </u>	<u> </u>				
Pressure			<u> </u>					
Gravity Feed								
Spill and Ove	rfill Protection – Mark all that apply							
	Single Walled Spill Bucket							
Cr:II	Double Walled Spill Bucket							
Spill	Interstitially Monitored							
Prevention	Other							Ī
	Specify					_	_	
Spill Prevention	on Installation Date							
, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Automatic Shutoff (Drop Tube Device)							
	Flow Restrictor (Ball Float Valve)		Ħ					
Overfill	High Level Alarm		H	H	 			
Prevention	Other		\vdash	 	+			\vdash
	Specify							
Overfill Draws					+			
	ention Installation Date			 	 			
	Spill and Overfill	L		ш				
	ank and Piping Components – Mark all that a	pply						
	P) Containment Sump			$oxed{oxed}$	\perp \sqcup			
Sump Installa								
Used for Pipir	ng Manual IM (visual)		Ш					
Used for Pipir	ng Continuous IM (sensor)							
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Fiberglass Rei	inforced Plastic Sump			Г	7		7			Г	7		
	c, HDPE, Polyethylene Sump			1 7	_	Ī	<u> </u>	Ì		Ī	_	_	1
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Double Walle	d Sump			Ī	1	Ī	<u> </u>	Ì		Ī	7	Ī	1
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	ng Continuous IM (sensor)			Ī		Ī				Ī		Ī	
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	Metal Swing Joints			<u> </u>	7	Ī	_	Ì	1	Ī	7	Ī	7
Pipe	Isolated Within Sump			Ť		7	_	Ì		Ī	1	Ī	7
Terminations	Isolated With Nonmetallic Boot		Ħ	 	<u> </u>	Ī	<u> </u>	Ì	i		_	Ī	╗
Tanks	Cathodically Protected – Anodes		Ħ	 	1	<u> </u>	┪		-		1		╗
	Cathodically Protected – IC System		Ħ	 	1	Г	┪		=		1		╗
 	Isolated Within a Sump		\exists	 	┪		╡		╡		┪		╡
Submersibl	e Isolated and Not Within a Sump			+ +	=		=			<u> </u>	_	-	=
Turbine Pun	Cathodically Protected – Anodes			+ +	=		┪	-	=		=		╡
Housing	Cathodically Protected – IC System			<u> </u>			=				_		=
Pologgo Doto	ction Information – Mark all that apply	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
Release Dete	Without Tank Tightness Testing (<551 gal)	Talik	Fibilig	Talik	Fibilig	Talik	Fibilig		Fibilig	Talik	riping	Talik	riping
Manual	Without Tank Tightness Testing (551-1000 gal)	H		H		H		H		$\vdash \vdash$		H	
Tank	With Tank Tightness Testing (551-1000 gal)*	H		$\vdash \vdash$		╫		∺		$\vdash \vdash$		H	
Gauging	With Tank Tightness Testing (301-2000 gal)*	H		++		H		H		H		H	
Inventory Cor		H		H		H		H		H		H	
	ntrol With Tank Tightness Testing*	H		+		+		\dashv		 		H	
	ss Testing Only	H	\perp	++				+		H		H	
Automatic Ta Groundwater		H	++	++	 	H	 	H	H	H	$\vdash \vdash \vdash$	H	$\vdash \vdash \vdash$
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•	entory Reconciliation	H	+ $+$	$\vdash \vdash$	 	H	H	H	H	H		H	$\vdash \exists \vdash$
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		┝╫	╀┼	H	片片	Н	片片	H	片片	H		Н	
	Excavation Liner or Secondary Barrier	\vdash	+ $+$	\vdash		-	 	H	 				\vdash
	Manual (Visual)	H	 U	H		Н		H		H		Н	
	Manual (Other) (i.e. sensor, float, paste)	H		\vdash		H		H				H	
	Continuous – Sensor in Tank Int. Space Continuous – Brine-filled (float)	H	-	+		Н		H		H		Н	
Interstitial	Continuous – Vacuum or Pressure	H	+	\vdash		-		H		H		H	
Monitoring		ш	+ =				 	ш.	++	ш	$\vdash \vdash \vdash$	ш	$\vdash \vdash \vdash$
(IM)	Continuous – Sensor in STP Sump		+ $+$ $+$	-					H				H
	Continuous – Sensor in UDC Sump		╀┼	-					H				
	Continuous – Sensor in Transition Sump		+	1	H		H		 		片		┞╞┤┤
	Manual (Visual) – STP Sump	-	$+$ \vdash		片		 		 		片		┝╬╢
	Manual (Visual) — UDC Sump		+ $+$	1			 		 				┝╫╢
	Manual (Visual) – Transition Sump		$+$ \vdash	$\vdash \neg$	H		H		 	\vdash	H		┝╞╣╢
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iviecnanicai Li	ine Leak Detectors		+	\vdash	 		 		 		 		$\vdash \vdash \vdash$
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No Release D	•												
	d Allowed By LDEQ (specify below)												$ \ \Box \ $
	•												
Other Metho	•												

Associated Dispenser Components – Mark all that apply Dispensers 1-10										
Dispenser ID Number (i.e. 1/2, 3/4, etc.)										
List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.)										
Under Dispenser Containment Sump										
Sump Installation Date										
Used for Piping IM (Manual)										
Used for Piping IM (Continuous)										
Fiberglass Reinforced Plastic Sump										
Thermoplastic, HDPE, Polyethylene Sump										
Metal Sump										
Double Walled Sump										
Interstitially Monitored Double Walled Sump										
Pipe Terminations at Dispensers										
Metal Flexible Connectors										
Metal Swing Joints										
Isolated Within Sump										
Isolated With Nonmetallic Boot										
Cathodically Protected – Anodes										
Cathodically Protected – IC System										
Associated Dispenser Components – Mark all the Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.)		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary fo Dispenser ID Number (i.e. 1/2, 3/4, etc.)		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank		n 20 dispe	ensers							
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Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous)		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump		n 20 dispe	ensers							
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Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump Thermoplastic, HDPE, Polyethylene Sump Metal Sump		n 20 dispe	ensers							
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Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump Thermoplastic, HDPE, Polyethylene Sump Metal Sump Double Walled Sump Interstitially Monitored Double Walled Sump Pipe Terminations at Dispensers Metal Flexible Connectors		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump Thermoplastic, HDPE, Polyethylene Sump Metal Sump Double Walled Sump Interstitially Monitored Double Walled Sump Pipe Terminations at Dispensers Metal Swing Joints		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number (s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump Thermoplastic, HDPE, Polyethylene Sump Metal Sump Double Walled Sump Interstitially Monitored Double Walled Sump Pipe Terminations at Dispensers Metal Swing Joints Isolated Within Sump		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number(s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump Thermoplastic, HDPE, Polyethylene Sump Metal Sump Double Walled Sump Interstitially Monitored Double Walled Sump Pipe Terminations at Dispensers Metal Flexible Connectors Metal Swing Joints Isolated Within Sump Isolated With Nonmetallic Boot		n 20 dispe	ensers							
Dispensers 11-20 Copy and attach additional sheets if necessary for Dispenser ID Number (i.e. 1/2, 3/4, etc.) List all Tank ID Number (s) and tank compartment(s) that dispenser is associated with (e.g. 1, 2, 3 or use DEQ-issued tank #) (If compartment tank, list as 1A, 1B, 1C, etc.) Under Dispenser Containment Sump Sump Installation Date Used for Piping IM (Manual) Used for Piping IM (Continuous) Fiberglass Reinforced Plastic Sump Thermoplastic, HDPE, Polyethylene Sump Metal Sump Double Walled Sump Interstitially Monitored Double Walled Sump Pipe Terminations at Dispensers Metal Swing Joints Isolated Within Sump		n 20 dispe	ensers							

11. Certification by the L	DEQ-Certified Worker for Installations, R	Repairs, Renovations,	, and Upgrades
	e this section if this is an installation, repair, renov t be present and supervise the critical junctures a		
Check this box if a certified worker was	not required for the changes noted on this update	d registration form	
	tion, Upgrade Compliance hods used to install, repair, renovate, or upgrade in action or independent testing laboratory and in ac		-
Certificate Number of Certified Worker	Name of Certified Worker	Certified Worker	r Employer
Signature of LDEQ-Certified Worker (Owner	's signature is not acceptable)	Date	
12. Additional LDE	Q-Certified Workers for Installation, Rep	air, Renovation, and	Upgrade
f more than two certified workers exercise tatement must be attached that lists whice ach additional certified worker. Certification of Installation, Repair, Renoval certify, under penalty of law, that the met developed by a nationally recognized associate Louisiana UST regulations (LAC 33:XI). Certificate Number of Certified Worker #2	hods used to install, repair, renovate, or upgrade iation or independent testing laboratory and in ac Name of Certified Worker #2	installation, repair, renovical juncture, and the sta	with a code of practice facturer's instructions and
Signature of LDEQ-Certified Worker #2 (Ow	Date		
13. C	ertification - Read and sign after complet	ting all sections.	
familiar with the information submitted in inquiry of those individuals immediately recomplete.	Sections 1 through 12 of this notification form and esponsible for obtaining the information, I believe ployee (contractor's signature is not acceptable)	d all attached documents	, and that based on my
Name of person signing form (print or type	Phone Number () t copy of the registration form must be kept on-site	Official Title	acility

UST-REG 7 Revised Date: February 24, 2021